

Groveland Municipal Light Department
Minutes of Meeting
July 15th, 2015

Present: K. Cross, Sean LaBelle, Steve Daniels, M. Cloutier and M. Croteau

Time Started: 3:38 p.m.

The Pledge of Allegiance was performed by all present.

Approval of the Agenda:

- Motion to approve by K. Cross.
- 2nd by S. Daniels.
- All in Favor.

Approval of Regular Session Minutes from the June 17th, 2015 meeting:

- Motion to accept the minutes by K. Cross.
- S. Labelle abstained for the approval due to not being present at last meeting.
- 2nd by S. Daniels.
- All in favor.

Approval of Warrants 15-53 & 15-55:

- Motion to approve by K. Cross.
- 2nd by S. Daniels.
- All in favor.

Indemnifications:

- S. LaBelle motioned that the Groveland Municipal Light Department's Board of Commissioners vote to Indemnify Michael Cloutier for all costs, including, but not limited to, all attorneys' fees and expenses, judgements or damages awards, settlements or compromises incurred as a result of any claim, suit or action under any theory of law that may be brought against Mr. Cloutier as a result of Mr. Cloutier's employment as, or exercising his duties as General Manager, within the scope of his employment.
- 2nd by S. Daniels.
- All in favor.

944 Salem Street (Unit G):

- M. Cloutier reminds the commissioners that Mr. Tub is going to be misplaced because GLD needs that end of the building they occupy. He reminds them that GLD did mention helping him with the move. He will have to incur the cost of a new showroom. M. Cloutier thought that the remodel is his responsibility but will help with the bathroom and maybe not go up on his rent once he moves and signs a lease. This may help. What do the commissioners think?
- K. Cross asked M. Cloutier to look into if the bathroom has to be handicap because he would like to do it once and that's it.
- S. LaBelle mentions that it has to be compliant.
- M. Cloutier does remind the commissioners that the lease states that any remodels and permits must be the tenants' responsibility. He thinks that we should let him do the build out. It is faster and it will be cheaper and no bidding process.
- K. Cross would like M. Cloutier to run it by Diedre Lawrence.

- S. Daniels sees no problem with this because all tenants are responsible for their own upgrades.
- M. Cloutier mentions that if Mr. Tub doesn't move in than another tenant is asking to be able to rent Unit G. Groveland Auto is interested in this space or he has mentioned that he will have to move out if the unit can't be rented to him.
- K. Cross said that is too bad.
- S. LaBelle replies it is what it is. Mr. Tub has first dibs on this unit if they want it. GLD is making them move.
- K. Cross mention that if Groveland Auto moves than GLD should consider taking over that unit as extra space for the trucks.
- M. Cloutier mentions that if Mr. Tubs is unable to take over Unit G and Groveland Auto takes Unit G. We should amend the lease saying that he doesn't have exclusive rights to that side of the building. It all depends on how much Mr. Tub is willing to spend GLD would have to do what is right for the department.
- S. LaBelle replies we can't use GLD money to build a show room.

Manager Report:

Financials for May:

- M. Cloutier goes over report and mentions that one thing that GLD is down on is interest income. GLD isn't going to hit its target.
- K. Cross asked what profit GLD is allowed.
- M. Cloutier replies eight percent of gross plant.

Audit:

- Discussion on what the report entails by M. Cloutier and all board members understand and will read it at their convenience.

Other:

- M. Cloutier mentions that he has signed the contract with Gienapp Design. M. Cloutier will be meeting with them first thing to discuss the roof.
- M. Cloutier suggest the next thing is to get a number for Mr. Tub.
- K. Cross would like to know if the other commissioners may want to have the monthly meeting at another day or time.
- They all decided that Tuesday is better. So from next month forward meeting will be held the third Tuesday of the month at 4:00p.m.
- M. Cloutier reminded the commissioners of the conference in New Hampshire August 23 – 26th. He needs to know if they will be attending before July 23rd, so reservations can be made.
- Motion to adjourn the meeting by S. Labelle at 4: 38 p.m.
- 2nd by S. Daniels.
- All in favor.

Next meeting will be August 18th, 2015 at 4:00 p.m.

Approval of minutes:

Date:

S. LaBelle 8-18-15

8-18-15